



GOVERNMENT OF THE VIRGIN ISLANDS OF THE UNITED STATES

VIRGIN ISLAND BOARD OF NURSE LICENSURE

STT Office Physical Address:

Time Center Building  
4600 Estate Charlotte Amalie 2<sup>nd</sup> Floor Suite 207  
St. Thomas, VI 00802

Mailing Address:

P.O. Box 304247  
St. Thomas, VI 00803-4247  
Tel: (340) 249-0684

STX Office Physical & Mailing Address:

3009 Estate Orange Grove Shopping Center  
First Floor, Suite 4  
Christiansted, St. Croix, VI 00820  
Tel: (340) 712-0700  
Cell: (340) 690-9326

**FOR IMMEDIATE RELEASE**  
**Virgin Islands Board of Nurse Licensure (VIBNL)**  
**ANNOUNCES OFFICE CLOSURE**

The Virgin Islands Board of Nurse Licensure (VIBNL) informs the public that we will be closed from **Monday, December 23, 2024, to Friday, January 3, 2025**, for end of year reconciliation and system upgrades.

VIBNL apologizes for any inconvenience this may cause and sincerely appreciates the public's understanding and cooperation during this time. Regular office hours will resume on **Tuesday, January 7, 2025**.

During the closure **All Nurses** who have not created an account must do so before beginning the renewal application. All nurses should submit a completed online application via VIBNL's Nurse Portal located on our new website at <https://vibnl.vi.gov/>. Please upload a copy of your money order, business check, or cashier's check when submitting your application. No personal checks are accepted.

Renewal application deadline is **December 23, 2024**. Applications received after December 23, 2024, will incur a late administrative penalty fee of **One Hundred Dollars (\$100.00) in addition to the application fee of \$150.00 or \$100.00 and will not be processed until after January 3, 2025**. All nurse's renewal applications must be in VIBNL Nurse Portal **no later than December 31, 2024**, to avoid a late penalty fee of **Two Hundred Dollars (\$200.00)**.

Pursuant to the Nurse Practice Act §97(c) "any person practicing nursing during the time his or her license has lapsed shall be considered an illegal practitioner and shall be subject to the penalty provided for violations of this Subchapter."

**Renewal Fees:**

- LPN - \$150.00
- CNA - \$100.00

Nurses can download a copy of their license by visiting the **VIBNL License Verification Portal** at <https://vibnl.vi.gov/>. All licenses will expire on the last day of your birth month.

We are committed to keeping you informed about the renewal of your registration. Continue to monitor VIBNL's website and Facebook page for future updates. Feel free to contact us for assistance, questions, or concerns at **340-249-0684 (STT Office) or 340-712-0700 (STX Office)**, and via email at [vinurseinfo@bnl.vi.gov](mailto:vinurseinfo@bnl.vi.gov) between the hours of **8:30 a.m. - 4:00 p.m. AST, Monday through Friday**.

**Happy Holidays from VIBNL Board Members and Staff!!**